



**St. John's Catholic Primary School
Innage Gardens
Bridgnorth
Shropshire
WV16 4HW**

Mission Statement

Jesus Christ is the centre of St. John's Catholic Primary School.

Inspired by his presence among us:

- 😊 We educate all our children to learn, develop and fulfill their potential.**
- 😊 We aim to provide a secure, loving, family environment.**
- 😊 We value and nurture each person's gifts and talents enabling all to grow in the knowledge and practice of the Catholic Faith.**
- 😊 We seek to accompany each other as we serve our community and journey towards God.**

"I am the vine, you are the branches."

CHARGING AND REMISSIONS POLICY

The governors of the School are anxious that traditional activities, funded by parents in the past, should continue. These activities support children's general education and make a valuable contribution to the quality of experience which can be offered to the pupils.

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited

The Act goes on to define how activities organised by the school can and do take place both during school hours and outside school and uses definition based on half days (periods of 12 hours) and school sessions - mornings and afternoons and indicates that charging is permissible if the number of the school sessions missed is less than half of the number of half days in the period of the activity. It is unlikely that the school will be involved in activities which come within this particular definition.

The Act also states that parents may be invited to make voluntary contributions towards an activity, either in school time or outside school time.

Charges will not be made for any activities which form part of the National Curriculum requirements. No charge can be made for education during school hours.

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

Activities outside school hours

The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours. This includes residential visits, a charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions) the cost will not exceed the actual cost of provision.

Individual/Group Instrumental Tuition

The cost for providing individual/group instrumental tuition the charge will not exceed the cost of provision. Children in Care who wish to have instrumental tuition are entitled to free tuition.

Charging in Kind

The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

Voluntary Contributions

The Governing Body may ask parents for a voluntary contribution towards the cost of any activity that takes place during school hours. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. The contributions will not exceed the actual cost.

The visit is costed, taking into account transport charges, admission and miscellaneous costs and the per. capita amount calculated.

In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

If a child should be absent from the visit, having already paid, parents may request a reimbursement minus the per. capita charge for transport.

Breakages

In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils the Headteacher in consultation with the Chair of the Governing Body may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

General

The Governing Body may, from time to time amend the categories for which a charge may be made.

The Governing Body reserve the right to review the Charging and Remissions Policy as necessary.

REMISSION OF CHARGES

Remissions Policy

Where the parents of a pupil are in receipt of state benefits which would entitle their child to receive free school meals the Governing Body will remit in full the cost of board and lodging for any residential activity (classed as an optional extras taking place outside school hours).

In other circumstances the Governing Body will invite parents to apply in confidence to the Headteacher for the remission of charges in part or full.

The Headteacher in consultation with the Chair of Governors will make authorisation of remission.

Documents:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/278060/charging_for_school_activities.pdf

Reviewed November 2016